



## Environmental Education Assistant: WildRoots Summer Work Program

**Position will be funded by grants and is contingent on funding approval.**

**Location:** Winnipeg Office (500 Shaftesbury Blvd.) various day camp locations in Winnipeg

**Workweek:** Monday-Friday (with the occasional Saturday, and some evenings)

**Workterm:** May - Aug 35 hrs/week

**Wage:** \$16.80/hr

**Closing Date:** until positions are filled

### JOB DESCRIPTION

The Environmental Education Assistant plays a pivotal role in A Rocha's mission to care for creation and equip others to do likewise through connecting children with positive experiences in nature. In consultation with the Education Coordinator and Program Manager, the assistant will design and implement engaging and educational activities for children that promote a deeper understanding of creation care, wildlife conservation, and ecological systems. Tasks include, but are not limited to, curriculum development, organizing and planning supplies and snacks, coordinating day camp leaders, organizing camper applications, and leading day camp activities. This position combines a passion for education with a commitment to fostering a love for the natural world among young learners, contributing to the overall success of A Rocha Manitoba's place-based education initiatives.

This role is part of A Rocha Manitoba's *WildRoots Summer Work Program*. Alongside practical work experience participants can expect to develop leadership skills, learn about nature conservation, participate in team rhythms and retreats, connect with the wider A Rocha network, and receive vocational training. To learn more about the WildRoots Program head to [arocha.ca/wildroots](http://arocha.ca/wildroots).

### SPECIFIC DUTIES AND RESPONSIBILITIES

- Develop and plan four weeks of day camps for children ages 6-11
- Coordinate the advertising and promotion of summer programs
- Working with a budget create a list of supplies and food needed for camps
- Coordinate with volunteers and day camp partner organizations
- Maintain accurate attendance records and administration for all summer programs as well as accident reports, medical forms, and program reports
- Lead day camp activities in a safe and fun manner
- Prepare healthy snacks for day camps
- Develop and implement evaluations for day camp programs
- Participate in A Rocha community through team days, discussions, events, and mentoring

### QUALIFICATIONS

- Embodies A Rocha Canada's Vision, Commitments and Core Values
- Experience and/or education in environmental education, recreation, or related field
- Experience working with children
- Ability to work outdoors in a variety of weather conditions
- Demonstrated ability to communicate and connect well with new people
- Personal initiative and able to manage details



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- Time-management skills
- Willingness to learn

### REQUIREMENTS

- Must be a Canadian citizen, permanent resident, or person with official refugee status
- Criminal record check and Vulnerable Sector check required
- Must be a youth between 18-30 years of age
- Experience working with children

### ASSETS

- Knowledge of local environmental concerns
- Experience in event planning and/or curriculum development
- Experience leading programs for groups of people (summer camp, service club etc)
- First Aid and CPR
- Access to transportation

### A ROCHA CANADA MISSION, VISION, COMMITMENTS

A Rocha is an international network of Christian nature conservation organizations. Our mission is to live out God's calling to care for creation and equip others to do likewise. We envision a hope filled world where communities flourish as people and nature thrive together.

#### A Rocha International 5 Commitments:

- **Christian** – We follow Jesus Christ, who created the world and calls us to care for it.
- **Conservation** – We protect and restore nature and are committed to local places and people over the long term.
- **Community** – We invest in good relationships through our commitment to God, one another and the wider creation.
- **Cultural Diversity** – We celebrate the insights, perspectives and solutions offered by our diverse cultures.
- **Collaboration** – We seek to work with anyone who shares our vision.

### TO APPLY

- Email a cover letter and resume clearly detailing your experience and qualifications for this position to **Zoe Matties (manitoba@arocha.ca)**
- Ensure your email subject line clearly refers to the **Environmental Education Assistant position**.
- Ensure your name is included in the PDF file name.
- Only applicants selected for interviews will be contacted.