



Education Programs Assistant

(April 21 - June 27, 2025)

A Rocha Canada

Cedar Haven Eco-Centre | 1039 Regional Rd. 97, Freelon, ON

PLEASE NOTE: Position(s) will be partly funded by Canada Summer Jobs grant and are pending funding approval.

SUMMARY OF PRIMARY JOB FUNCTIONS

A Rocha Ontario delivers a variety of environmental education programs that provide participants with opportunities to connect with the natural world. Our education programs serve a variety of populations: young children, youth, adults with disabilities and the general population. The Education Programs Assistant will work with the A Rocha Ontario team to deliver environmental programs at the Cedar Haven Eco-Centre and will report to the Environmental Education Coordinator.

IDEAL CANDIDATE

The ideal candidate has a background in environmental sciences, education, social work, or a related field through work experience and/or education. The candidate is able to express their knowledge in a way that is accessible and contributes to inspiring, hands-on experiences. The ideal candidate will be creative and flexible in their approaches to teaching and program development. They will need to be able to work well as part of a team. The ideal candidate has a passion for teaching others about nature and facilitating a deeper relationship with the land.

DUTIES AND RESPONSIBILITIES

- Work with the environmental education team to provide excellent programming for young learners
- Engage professionally with caregivers/parents
- Communicate clearly and creatively with participants in environmental education programs
- Work with the team to develop nature-based workshops for the general public and maintain teaching spaces (including a teaching garden)
- Participate in team meetings and learning sessions
- Communicate with organizational partners and service providers with professionalism and tact

QUALIFICATIONS & REQUIREMENTS

- Embodies A Rocha Canada's Vision, Commitments and Core Values
- Education/experience in environmental science, education, social work, or related fields
- Track record exhibiting ability to collaborate with a team and communicate with the public
- Proven ability to take initiative, manage details, and complete tasks in timely manner
- Willingness to work outdoors in a variety of weather conditions
- Commitment to learning and growth
- Vulnerable Sector Criminal Record Check required
- Access to reliable transportation to and from Cedar Haven Eco-Centre
- Eligible to participate in Canada Summer Jobs program (Canadian citizen, permanent resident or person with official refugee status who is 15-30 years of age and legally entitled to work in Canada)



Education Programs Assistant

(April 21 - June 27, 2025)

A Rocha Canada

Cedar Haven Eco-Centre | 1039 Regional Rd. 97, Freelon, ON

HOURS OF WORK & COMPENSATION

- Workweek: 35 hours/week, Monday to Friday (with occasional weekend events)
- Work Term: April 21, 2025 - June 27, 2025 (subject to funding and program enrollment)
- Wages: \$17.50/hour

APPLICATION PROCESS

- Application Closing Date: Open until filled.
- To apply, please email resume and cover letter as a single pdf file to nature.academy@arocha.ca.
- Please include the position title (Education Programs Assistant) in the email subject line.
- Only candidates selected for interviews will be contacted.
- This position is contingent upon funding through the Canada Summer Jobs program.