

PLEASE NOTE: This position is contingent upon budgetary approval.

SUMMARY OF PRIMARY JOB FUNCTIONS

A Rocha is an international Christian organization which, inspired by God's love, engages in scientific research, environmental education, community-based conservation projects, and sustainable agriculture. We envision a hope-filled world, where communities flourish as people and nature thrive together. The Environmental Education Coordinator is responsible for educational programs at our main teaching site, known as the Cedar Haven Eco-Centre, as well as other potential sites within the community. This role is responsible for planning the overall calendar and delivery of educational programs, including Nature Academy, Operation Wild, Field Trips and summer programming. This involves leading a team of part-time/contract educators and developing curriculum for all age groups. The Environmental Education Coordinator also serves as a key point of contact for partner agencies (e.g., schools) and families. The Environmental Education Coordinator reports to the A Rocha Ontario Director.

IDEAL CANDIDATE

The ideal candidate has experience delivering environmental education in a variety of settings to a diversity of learners, including children and persons with physical or intellectual disabilities. They have a background in education and familiarity with the Ontario science curriculum. The ideal candidate possesses the skills needed to help staff manage groups, foster vibrant nature encounters, and enhance care for the natural world. This role requires a detail oriented and highly organized candidate who takes initiative, works independently, and engages the public with confidence and grace. Though the candidate manages their own schedule and responsibilities, they also collaborate with the rest of the A Rocha Ontario team. This individual has a passion for A Rocha's mission of creation care and can communicate this to others with creativity and joy.

DUTIES & RESPONSIBILITIES

Environmental Education Program Oversight

- Facilitate learning and curriculum delivery in all environmental education programs in order to engage a diversity of learners
- Coordinate supplies, schedules, and learning spaces necessary for fostering immersive learning experiences
- Provide training and supervision for part-time and contract education staff
- Empower educators to foster wonder and curiosity
- Ensure educational programs follows all relevant safety protocols and policies
- Collaborate with A Rocha Ontario team to support educational aspects of other programs
- Engage site visitors and program participants with warmth and respect

Environmental Education Program Development

- Develop curriculum and write lesson plans for new and expanding programs
- Liaise with partner organizations and donors in a professional manner
- Increase the accessibility of environmental education within the community
- Grow the awareness of and trust in A Rocha Ontario's environmental education programs

General

- Host and engage visitors at the Cedar Haven Eco-Centre
- Participate in A Rocha Ontario team meetings, planning, discussions and mentoring
- Engage occasionally with environmental education colleagues from other A Rocha hubs
- Contribute to the ongoing fundraising and promotional work of the Ontario hub
- Perform other duties as required

QUALIFICATIONS & REQUIREMENTS

- Embody A Rocha Canada's Commitments and Core Values
- Bachelor's degree in education, environmental studies, environmental humanities or related field
- Experience in nature interpretation and experiential education
- Demonstrated ability to engage a diverse public (including adults and children) on environmental topics in a warm and professional manner
- Strong oral and written communication skills
- Willingness to work outdoors in a variety of weather conditions
- Dependable, attentive to details, and timely
- Track record exhibiting humility, flexibility and creative problem solving
- Valid Ontario "G" Drivers License and access to a vehicle
- Police information record with vulnerable service sector search
- Familiarity with Google Workspace, Eventbrite and grant writing are assets

HOURS OF WORK & COMPENSATION

- Workweek: 24-32 hours/week, Monday to Friday (with occasional weekend duties)
- Start Date: beginning January 6, 2024 (negotiable)
- Wages: \$21.00 - \$23.00/hour with benefits
- Application Closing Date: Open until filled

APPLICATION PROCESS

To apply, please email your resume and cover letter to Anthony Siegrist (A Rocha Ontario Director) at anthony.siegrist@arocha.ca