

*PLEASE NOTE: Position(s) will be funded by Canada Summer Jobs grant and are pending funding approval.  
(Anticipated 2 positions, pending funding approval)*

#### SUMMARY OF PRIMARY JOB FUNCTIONS

A Rocha Ontario delivers a variety of environmental education programs that provide participants with opportunities to engage their heads, hands and hearts in the natural world. Our education programs serve a variety of populations, including but not limited to individuals with disabilities, young children, high school aged students, and adults. Our current education programs include Operation Wild and Nature Academy, and we anticipate launching summer day camps for children of a variety of ages.

The Education Programs Assistant will work closely with the Ontario Program Manager and Cedar Haven Manager to develop and deliver these programs. This role will require partnering with other members of the team to develop and deliver program curriculum for program participants.

#### IDEAL CANDIDATE

The ideal candidate has a background in environmental sciences, education, social work, or a related field through work experience and/or education. The candidate is able to express their knowledge in a way that is accessible and contributes to hands-on learning experiences which are appropriate for people of all abilities.

The ideal candidate will be creative and flexible in their approaches to teaching and program development. They will need to be able to work well on a team as the role will involve extensive collaboration with the Ontario Program Manager, Cedar Haven Manager and the rest of the Education Team. The individual has a passion for teaching others about nature and our relationship with it.

#### DUTIES AND RESPONSIBILITIES

- Development of accessible, hands-on environmental programming for participants of all ages and abilities.
- Facilitation and delivery of accessible workshops and programs in a flexible manner so as to meet the needs of each group.
- Will liaise with partner organizations in a professional manner.
- Assist in the planning and organization of A Rocha Ontario promotional events.
- Participation in program meetings to help further the vision of A Rocha Ontario.

#### QUALIFICATIONS & REQUIREMENTS

- Education/experience in environmental science, education and/or social work, or related fields.
- Embodies the A Rocha Canada's Commitments and Core Values.
- Vulnerable Sector Check required.
- Exhibits a spirit of humility.
- Creative problem solver and decision maker.
- Flexible and able to adapt to changing situations.
- Access to a personal vehicle is an asset as travel between program locations may be required.



## Education Programs Assistant

**A Rocha Canada**  
**Hamilton Office** | 621 Barton St. E. Hamilton, ON  
**Cedar Haven Eco-Centre** | 1039 Regional Rd. 97, Freelon, ON

### HOURS OF WORK & COMPENSATION

- Workweek: 35 hours/week, Monday to Friday (with the exception of occasional Saturday events).
- Work Term: 17 weeks, May 3, 2021 to August 27, 2021
- Wages: \$15.00/hour
- Application Closing Date: April 14, 2021

### APPLICATION PROCESS

To apply, please email your resume and cover letter to Matt Koning (Operation Wild Program Coordinator) at [matt.koning@arocha.ca](mailto:matt.koning@arocha.ca).