

SUMMARY OF PRIMARY JOB FUNCTIONS

For over three years, Operation Wild has provided accessible nature experiences and environmental education for individuals living with disabilities to promote inclusion, wellbeing, strong interpersonal relationships and confidence. Operation Wild places a strong emphasis on rooting people to people and places around them and their place within the natural world to promote wellbeing. Operation Wild Teams is a pilot project, which will develop partnerships with local social service agencies to train and develop individuals with disabilities to become leaders in their communities on topics related to environmental education and stewardship.

The Operation Wild Teams Coordinator will work closely with the Operation Wild Program Coordinator to develop and deliver this program. This role will require partnering with other members of the team to develop and deliver program curriculum for both participants and their support staff.

IDEAL CANDIDATE

The ideal candidate has a background in environmental sciences, social work, education or a related field through education and/or work experience. The candidate is able to develop a strong curriculum from a wide variety of resources that promotes hands-on learning and transferable skills. The candidate is able to express their knowledge in a way that is accessible and contributes to learning experiences which are appropriate for people of all abilities.

The ideal candidate will be creative, adaptive, and flexible in their approaches to teaching and program development. They will need to be able to work well on a team as the role will involve extensive collaboration with the Operation Wild Program Coordinator and Cedar Haven Site Manager. The individual has a passion for teaching others about nature and our relationship with it.

DUTIES AND RESPONSIBILITIES

- Development of a 16-week accessible, hands-on curriculum on topics related to environmental education and stewardship.
- Acquiring necessary resources and materials to deliver curriculum, and to ensure program is properly resourced.
- Facilitation and delivery of three weekly accessible workshops and programs over a 16 week period in a flexible manner so as to meet the needs of each group.
- Will liaise with partner organizations in a professional manner.
- Adhering to budget and monitoring expenses to stay within grant boundaries.
- Measuring outcomes, completing reports, and meeting various other grant requirements.
- Participation in program meetings to help further the vision of Operation Wild.

QUALIFICATIONS & REQUIREMENTS

- Education/experience in environmental science, education and/or social work, or related fields.
- Proficient with Microsoft Office Suite and Google Apps Suite
- Strong interpersonal and communication (written and verbal) skills.
- Embodies the A Rocha Canada's Commitments and Core Values

Operation Wild Teams Coordinator

A Rocha Canada
Hamilton Office | 621 Barton St. E. Hamilton, ON
Cedar Haven Eco-Centre | 1039 Regional Rd. 97, Freelon, ON

- Vulnerable Sector Check required
- Exhibits a spirit of humility
- Creative problem solver and decision maker
- Flexible and able to adapt to changing situations
- Access to a personal vehicle is expected as travel between program locations will be required. You will be based at Cedar Haven in the first 10 weeks. You will be based at various Hamilton partner locations in the final 8 weeks.

HOURS OF WORK & COMPENSATION

- Workweek: 30 hours/week, Monday to Friday (with the exception of occasional Saturday events)
- Work Term: 18 weeks, May 4, 2020 to September 4, 2020
- Wages: \$18.50/hour
- Application Closing Date: April 10, 2020

APPLICATION PROCESS

To apply, please email your resume and cover letter to Matt Koning (Operation Wild Program Coordinator) at matt.koning@arocha.ca.