

A Rocha Canada Brooksdale Environmental Centre

Position Title: Brooksdale Farm Assistant

Note: this is a part time position. However, for the right candidate this position could be paired with the A Rocha Market Manager position for a full-time job. Please see A Rocha Market Manager job posting.

POSITION DETAILS

Location:	Brooksdale Environmental Centre, Surrey, BC.
Start and End Date:	September 3, 2019, or earlier.
Hours/Days Worked:	Part time (2-3 days/wk; 16-24 hrs/wk; Tue, Friday, additional day negotiable).
Closing Date:	May 17, 2019.

POSITION FUNCTION

A Rocha is an international Christian organization which, inspired by God's love, engages in scientific research, environmental education, community-based conservation projects and sustainable agriculture. We envision the transformation of people and places by showing God's love for all creation.

A Rocha Canada Brooksdale Environmental Centre is one of the most dynamic environmental centres in North America. Brooksdale's 27-acre property is a living lab comprised of forests, a threatened river system, an organic farm, and heritage houses. This unique combination of sensitive wildlife habitat and agricultural land makes Brooksdale a place where critical environmental issues are researched, addressed, and solved.

The Brooksdale Farm Assistant works in collaboration with the Program Development Manager, the Farm Manager, the Store Manager and other Brooksdale staff in assisting with crop production and sales. The 2-acre Brooksdale Farm operates in partnership with the 1 acre Kingfisher Farm. Sales include a 150-member community supported agriculture program (CSA), market, and restaurant sales.

WORKING RELATIONSHIPS

Reports directly to the Brooksdale Farm Manager who works in close collaboration with the A Rocha Store Manager. Provides supervision and instruction to Interns and Volunteers.

DUTIES AND RESPONSIBILITIES

Farm Sales:

- Assist in all aspects of crop production, including bed preparation, seeding, planting, weeding, irrigating, harvesting, and post-harvest processing and packing.
- Record keeping for all required field activities.
- Participate in other general farm tasks as required.
- Assist with CSA management, communication, sales, and delivery.
- Assist with restaurant communication, sales, and delivery.
- Assist with A Rocha Market sales.
- Assist in training and supervision of Interns and Volunteers.
- Work in collaboration with Brooksdale staff for other onsite activities as needed.

WORKING CONDITIONS

Work takes place outdoors in the field areas at Brooksdale and Kingfisher farms. The Brooksdale Farm Assistant is required to work in all weather conditions. Work in extreme weather conditions may be required. Long working hours may also be required throughout the production season. Shared indoor office space is provided at Brooksdale, though the Sustainable Agriculture & Sales Assistant will be required to communicate with other Brooksdale staff to avoid space conflicts.

QUALIFICATIONS AND SKILLS

Experience:

- At least one year/season in diversified vegetable production (preferably organic).
- Experience working within the not-for-profit sector an asset.
- Food Safe Level 1 certification an asset
- First Aid and CPR certifications an asset.
- Demonstrated embodiment of A Rocha Canada's Vision, Commitments and Core Values an asset.
- Demonstrated leadership experience; able to comfortably make decisions and execute tasks in a diverse and dynamic working environment.

Skills:

- Introductory technical skills in the areas of horticultural production, soil and landscape management, and/or farm equipment use and maintenance in a mixed farm setting.
- Intermediate Microsoft Office and/or Google suit experience.
- Demonstrated communication (verbal/written), facilitation, and interpersonal skills; able to work both independently and within a high-energy team environment; able to resolve interpersonal conflicts professionally; excellent collaboration and group leadership skills.
- Strong organizational skills; able to identify and prioritize tasks with minimal supervision, work independently, and take initiative.
- Must be physically fit, able to lift 50lbs.
- Demonstrated ability to work quickly, efficiently and calmly in high-stress settings for long hours in any weather and bring tasks to completion on time.
- Familiarity with A Rocha Canada's Vision, Commitments and Core Values.

Additional Information/Requirements

- Full-time year-around employment dependent on pending Eco Canada grant funding
- While all applicants are encouraged to apply and will be considered, applicants 30 years of age or younger will be prioritized pending Eco Canada grant funding.:

Applicant must:

- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment;
- have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations; and,
- obtain a Criminal Record Background and Vulnerable Sector check.

HOW TO APPLY

- Email, as a single PDF document, a cover letter and resume clearly detailing your experience and qualifications for this position to **Ryan Weemhoff** (ryan.weemhoff@arocha.ca)
- Ensure your email subject line clearly refers to the **Brooksdale Farm Assistant** position. If also applying to the **A Rocha Market Manager** position include both position titles in the subject line.
- Ensure your name and the position title are included in the PDF file name.
- The application intake period will close at 11:59 PM on Saturday, Aug 17, 2019, or until the position has been filled.
- Only applicants selected for interviews will be contacted. Please no phone calls or emails.
- The position(s) are contingent on Canada Summer Jobs funding approval.